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PAUL W. RAINWATER
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of State Uniform Payroll

June 02, 2011

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2011-46

TO: All LaGov HCM Paid Agencies

FROM: Andrea P. Hubbard
Director

SUBJECT: Calendar Year 2013 OSUP Pay Period Table & OSUP Calendar

Attached are the 2013 Office of State Uniform Payroll (OSUP) processing table & calendar which cover the payroll periods from January 2013 through December 2013 and includes the following information:

Table:

- a. Pay Period number
- b. Pay Period From & To dates
- c. Check Date
- d. Insurance Month
Note: 05/31/2013 & 11/29/2013 check dates will be free of semi-monthly deductions.
- e. AFS Posting dates (regular payroll)
Note: Check date 11/01/2013 will be posted to AFS in October (10/30/2013). Check date 12/27/2013 will be posted to AFS on 12/26/2013 since 12/25/2013 is a legal holiday.

Calendar:

- a. Payday
- b. Pay Checks free of Semi-Monthly Deductions
- c. Pay Period End Dates
- d. State Holidays

These documents, as well as calendars for prior years can be found at:
http://www.doa.louisiana.gov/osup/osup_calendars.htm.

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Postings for off-cycle payments are not included on the table since these postings may occur on a daily basis. Off-cycle payments will be posted in the evening on the next business day after the date of the payment.

Questions concerning the information on these attachments may be directed to a member of the OSUP Benefits and Financial Administration Unit at _DOA-OSUP-BFA@la.gov or (225):

Michelle Richmond	342-5357
Brandy Boyd	342-5354
Jessamye Charette	342-5344

Desiree Jefferson	342-5377
Jodi Bullock	342-5345

APH:MFR/pbh

Attachments: [OSUP Pay Period Table \(2013\)](#)
[OSUP Calendar \(2013\)](#)